



Monday, July 13, 2020

Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

The agenda for each Board of Education meeting is posted 72 hours in advance of each regular meeting and 24 hours before a special meeting. Closed Session may be conducted in accordance with applicable sections of California law.

On March 12, 2020, the Governor issued an Executive Order suspending parts of the Brown Act that included the following:

All requirements in... the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived."

This means that Board Members may attend meetings remotely (i.e., by telephone or teleconference). Further, Board Meetings can proceed even if a quorum of the Board - or the entire Board - is participating remotely. This change also means that posting notices at the remote location and public access to the remote location are suspended, as well.

In compliance with the American with Disabilities Act, those requiring special assistance, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011 by 12:00 p.m., Monday, July 13, 2020 to enable the District to make reasonable arrangements.

Public Comments at Board Meetings:

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

In lieu of members of the public being physically present to address the Board, public comments may be submitted in writing to the Office of the Superintendent by 12:00 p.m., Monday, July 13, 2020. You can email the Office of the Superintendent at suptoffice@paramount.k12.ca.us or you can submit your comments by using one of the following links:

English: bit.ly/PUSDeng040620

Spanish: bit.ly/PUSDspan040620

The comments will also be provided to the Board. If you wish for your written comments to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Board's three (3) minute time limit on public comment.

If you would like to provide your public comment telephonically during the public hearing, please contact the Superintendent's Office by 12:00 p.m. Monday, July 13, 2020 to receive further information on how you can participate.

1. Opening Items

Subject **1.1 Call To Order :_____**

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Procedural

Subject 1.2 Pledge of Allegiance

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Procedural

The Pledge of Allegiance will be led by: Debbie Stark, Assistant Superintendent-Educational Services

Subject 1.3 Roll Call

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Procedural

Vivian Hansen, President
Yesenia Cuarenta, Vice President
Sonia De Leon, Member
Linda Garcia, Member
Carmen Gomez, Member

Subject 1.4 Regular Meeting Agenda July 13, 2020

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Action

Recommended Action Approve the Regular Meeting Agenda July 13, 2020

Subject 1.5 Regular Meeting Minutes June 22, 2020

Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	1. Opening Items
Access	Public
Type	Action, Minutes
Recommended Action	Approve the Regular Meeting Minutes June 22, 2020
Minutes	View Minutes for Jun 22, 2020 - Regular Meeting of Board of Education - Conducted

2. Employee Representative Reports

Subject 2.1 Employee Representative Reports

Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	2. Employee Representative Reports
Access	Public
Type	Reports
	Reports on contractual issues and/or items of interest to bargaining unit members.

-TAP
-CSEA

3. Public Hearing

Subject 3.1 Hearing Guidelines

Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	3. Public Hearing
Access	Public
Type	Procedural

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

In lieu of members of the public being physically present to address the Board, public comments may be submitted in writing to the Office of the Superintendent by 12:00 p.m., Monday, July 13, 2020. You can email the Office of the Superintendent at suptoffice@paramount.k12.ca.us. or you can submit your comments by using one of the following links:

English: bit.ly/PUSDeng040620
Spanish: bit.ly/PUSDspan040620

The comments will also be provided to the Board. If you wish for your written comments to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Board's usual time limit of three (3) minutes on public comment.

If you would like to provide your public comment telephonically during the meeting, please contact the Superintendent's Office by 12:00 p.m. Monday, July 13, 2020 to receive further information on how you can participate.

4. Board Members/Superintendent Report

Subject 4.1 Board Member Reports

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 4. Board Members/Superintendent Report

Access Public

Type

Subject 4.2 Superintendent's Report

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 4. Board Members/Superintendent Report

Access Public

Type Information

Re-Opening of Schools and Senate Bill 98 (SB98) - Kevin Gordon, Capital Advisors & James Romo, AALRR

5. Board Meeting Calendar

Subject 5.1 Board Meeting Calendar

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 5. Board Meeting Calendar

Access Public

Type Action

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

6. Consent Items

Subject 6.1 Approve Consent Items 6.2 - 6.6

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 6. Consent Items

Access Public

Type Action (Consent)

Recommended Action Recommend of approval of Consent items as presented.

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Subject **6.2 Personnel Report 20-01**

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 6. Consent Items

Access Public

Type Action (Consent)

Recommended Action Accept Personnel Report 20-01 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2020-21 State Budget Act and related legislation.

Goals Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

BACKGROUND INFORMATION:

Following is Personnel Report 20-01, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – [Permanent Personnel - Certificated](#)
Board Policy 4210 – [Recruitment & Selection - Certificated](#)
Board Policy 4210 – [Permanent Personnel - Classified](#)
Board Policy 4211 – [Recruitment & Selection - Classified](#)

FISCAL IMPACT:

As indicated in the attached personnel report.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

File Attachments
[Personnel Report_07.13.20.pdf \(343 KB\)](#)

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Subject **6.3 Purchase Order Report, 20-01**

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 6. Consent Items

Access Public

Type Action (Consent)

Recommended Action Approve Purchase Order Report 20-01 authorizing the purchase of supplies, equipment, and services for the District.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

POLICY/ISSUE:

Board Policy 3300 – Expenditures and Purchases

Board Policy and Administrative Regulation 3320 – Purchasing Procedures

FISCAL IMPACT:

As outlined in the attachment.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services

Cindy Di Paola, Director – Operations

File Attachments
[PO Report 20-01.pdf \(197 KB\)](#)

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Subject 6.4 Consultant and Contract Services Report, 20-01

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 6. Consent Items

Access Public

Type Action (Consent)

Recommended Action Approve the Consultant and Contract Services request authorizing contracts with consultants or independent contractors who provide specialized service as submitted.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices
Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership
Focus Area 2: High Quality Teaching and Learning - Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on continuing basis.

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	6. Consent Items
Access	Public
Type	Action (Consent)
Recommended Action	Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services

File Attachments Acceptance of Donations.pdf (41 KB)

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

7. Action Items

Subject	7.1 Resolution 20-02, 2020-21 Board Memberships
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-02 authorizing memberships in associations and organizations for the Board of Education members for the 2020-21 school year.
Goals	Focus Area 4: Parent and Community Partnerships - Goal 2: Expand community outreach efforts and increase opportunities for involvement Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

Board members’ responsibilities necessitate keeping abreast of a variety of topics relating to public education. Membership and participation in associations and organizations are ways of providing Board members with current information.

Annual renewal for memberships in organizations in which the Board members may elect to participate is being presented for approval.

POLICY/ISSUE:

Board Bylaw 9000 - Role of the Board and Members (Powers, Purposes, Duties)
Board Bylaw 9142 - Board Representatives to Other Agencies and Organizations
Board Bylaw 9340 - Membership in Associations
Education Code Section 35173 - Membership in Societies, Associations and Organizations

FISCAL IMPACT:

\$25,000 approximately from Board of Education funds.

PREPARED BY:

Ruth Pérez, Ed.D., Superintendent

File Attachments
[Resolution 20-02 Board Memberships.pdf \(59 KB\)](#)

Subject	7.2 Resolution 20-03, Board Member Compensation for Absence Due to Illness
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-03 authorizing the compensation of a Board of Education member for a maximum of two Board meetings per calendar year when the member cannot attend the meetings due to illness.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

Education Code Section 35120 (c) stipulates that a Board member may be paid when the member is absent due to illness. Resolution 20-02 authorizes the compensation for a maximum of two Board meetings per calendar year when the member of the Paramount Unified School District Board of Education cannot attend the meetings due to illness.

POLICY/ISSUE:

Education Code Section 35120 (c) – Governing Boards – Officers & Agents

FISCAL IMPACT:

None

PREPARED BY:

Ruth Pérez, Superintendent

File Attachments
[Resolution 20-03 Board Member Illness.pdf \(52 KB\)](#)

Subject **7.3 2020-21 Compensation for Board of Education Members**

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Approve compensation per Education Code Section 35120 for the Board of Education members for the 2020-21 school year.

BACKGROUND INFORMATION:

Education Code Section 35120 (4) stipulates that for school districts having had an average daily attendance of 10,000 to 25,000, each member of the Governing Board who attends all meetings may receive compensation for services not to exceed \$400 per month.

A Board member who is not eligible to be paid for all meetings will be proportionally compensated based upon the total number of Board meetings held that month. A Board member may, however, receive payment, upon Board approval, for any Board meeting when the absence is due to illness or official District business.

POLICY/ISSUE:

Education Code Section 35120(4) – Governing Boards – Officers & Agents

FISCAL IMPACT:

\$4,800 per annum per Board of Education Member

PREPARED BY:

Ruth Perez, Superintendent

Subject 7.4 Resolution 20-09: Elimination of Specified Classified Positions for 2020-21

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Adopt Resolution 20-09 to reduce specified classified positions effective September 11, 2020 due to lack of funds.

Goals [Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership](#)

BACKGROUND INFORMATION:

As part of the 2020-21 adopted budget that reflects reduced revenue and a structural District budget deficit, it indicated that a reduction in force is necessary as part of addressing District deficits. The effects of the reduction were negotiated with CSEA.

In order to provide sufficient notice of layoff to the effected employees as required by the Education Code, the effective date of the reduction of the position will be effective September 11, 2020. Appropriate notification regarding seniority rights and layoffs will be given to the affected employees.

The elimination of positions requires that the Board approve a resolution reducing particular classified positions. Resolution 20-09 identifies the positions specified for reduction.

POLICY/ISSUE:

Education Code Section 45117 - Notice of Layoff Due to Expiration of Specially Funded Program or Bona Fide Reduction or Elimination of Service

FISCAL IMPACT:

None

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

File Attachments
[Resolution 20-09_Elimination of Classified Positions.pdf \(66 KB\)](#)

Subject	7.5 Resolution 20-10, Local Agreement for Child Development Services for the California State Preschool Program, 2020-21
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-10, California State Preschool Contract for part-day preschool services provided at Collins, Gaines, Hollydale, Keppel, Mokler, Tanner, and Wirtz (Jackson) sites for the 2020-21 school year.
Goals	Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

BACKGROUND INFORMATION:

The District annually renews its contract with the California Department of Education to provide part-day State Preschool services. Contract CSPP-0245 provides preschool services at Collins, Gaines, Hollydale, Keppel, Mokler, Tanner, and Wirtz (Jackson) sites for the 2020-21 school year. These sites will provide classes for a total of approximately 410 preschool students to develop early learning, language and social skills. Priority admission is given to children and families based on income. The District will be reimbursed at a maximum rate of \$49.85 per child per full day.

POLICY/ISSUE:

Board Policy 3230 - Categorical Funds

FISCAL IMPACT:

Income of up to \$2,348,746 to restricted funds

PREPARED BY:

Rita Cruz, Director - Early Childhood Education

File Attachments
[ECE Contract Board Resolution 20-10.pdf \(54 KB\)](#)

Subject	7.6 New AVID Excel Elective Course for Sixth Grade Long Term English Learners
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items

Access	Public
Type	Action
Recommended Action	Approve AVID Excel Elective Course for Sixth Grade Long Term English Learners.
Goals	<p>Focus Area 2: High Quality Teaching and Learning - Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous</p> <p>Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards</p> <p>Focus Area 1: College and Career Ready Graduates - Goal 3: All students will possess the skills necessary to be successful in any career path</p>

BACKGROUND INFORMATION:

AVID Excel is a middle school elective class designed to meet the needs of Long-term English Learners. This course addresses the standards for English Language Development, accelerates academic language acquisition and provides students higher level thinking and leadership skills for high school and college success. AVID Excel has been provided in grades 7-8 for the past three years; the addition of AVID Excel in sixth grade will complete the course sequence for grades 6-8. A copy of the course outline is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

PREPARED BY:

Renée Jeffrey, Director-K-5 School Support & Innovative Programs

<p>File Attachments AVID Excel - New Course 6th Grade Semester 1 - Instructional Sequence.pdf (557 KB)</p>

Subject **7.7 Nonpublic and Residential, Nonsectarian School/Agency Services Master Contracts for Students in Special Education, 2020-21 School Year**

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Approve the Nonpublic and Residential, Nonsectarian School/Agency Services Master Contracts for students in Special Education as determined by the students’ Individual Education Plan for the 2020-21 school year.

Goals Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

BACKGROUND INFORMATION:

To facilitate appropriate educational progress, some students in special education require programs not available in the District. These students are placed in nonpublic schools (NPS) or residential treatment centers (RTC) for the necessary programs and services. The District contracts on an as-needed basis or annually based on needs identified through the Individual Education Plan (IEP) process. The IEP team recommends an NPS or RTC placement when a student with a disability has exhausted all possible interventions and supports available at the school or district. Attached under separate cover is a list of non-public schools and treatment centers used by the District.

POLICY/ISSUE:

FISCAL IMPACT:

Estimated cost not to exceed \$1,699,000 from special education funds and \$920,000 from mental health funds.

PREPARED BY:

Elida Garcia, Director – Special Education

File Attachments
[NPS AND RTC Site List.pdf \(145 KB\)](#)

Subject	7.8 Approval and Adoption of Instructional Materials for Alternate Curriculum for Students with Moderate/Severe Disabilities in Grades Pre-Kindergarten – Adult Transition
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Approve the adoption and purchase of the Unique Learning System instructional materials as the alternate curriculum for Grades Pre-Kindergarten – Adult Transition
Goals	Focus Area 2: High Quality Teaching and Learning - Goal 4: Technology will be used as a tool for enhancing, personalizing, and improving learning Focus Area 2: High Quality Teaching and Learning - Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

BACKGROUND INFORMATION:

There is a need for updated alternate instructional materials for students with moderate/severe disabilities to support students in a distance learning setting. A committee of Special Education Teachers and support staff met and reviewed different curricula, using criteria to evaluate each program. After closely reviewing different programs, the committee recommends Unique Learning System for approval and adoption; these materials are fully digital. A public notice was published in the Long Beach Press Telegram on July 3, 2020. Materials were posted on the district website for public viewing.

POLICY/ISSUE:

Board Policy 6141 – [Curriculum Development](#)

FISCAL IMPACT:

\$18,267.00 for annual subscription from LCAP funds

PREPARED BY:

Elida Garcia, Director – Special Education

File Attachments
[Adoption and Purchase of Unique Learning System.pdf \(306 KB\)](#)

Subject **7.9 Notice of Completion – Field Service Contract**

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Accept as completed the Field Service Contract as listed above and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 4: All school facilities will be clean, orderly, well maintained, and modern

BACKGROUND INFORMATION:

Individual projects over \$15,000 require formal notice of completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

POLICY/ISSUE:

Board Policy 7430 – Acceptance of Completed Projects

FISCAL IMPACT:

None

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Scott Law, Director – Facilities and Project Development

File Attachments
[Notice of Completions.pdf \(43 KB\)](#)

Subject 7.10 Albertson’s Foundation – Childhood Hunger Grant

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Ratify and approve the submission for the Albertson’s Foundation – Childhood Hunger Grant.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

Student Nutrition Services (SNS) applied for the Childhood Hunger Grant by the Albertson’s Foundation which funds organizations that strengthens the neighborhoods it serves. With the awarding of the grant, Paramount Unified School District may be invited to respond to a Request for Proposal (RFP) for furthering funding opportunities in the fall of 2020.

The District received notice of the grant after the time to agendize for the second June Board meeting. The application was due on June 22, 2020; therefore, it is submitted for ratification.

POLICY/ISSUE:

Board Policy 3280 – [Gifts, Grants and Bequests](#)

FISCAL IMPACT:

No matching funds required

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Lucy Albera, Director – Nutrition Services

File Attachments
[Albertsons Foundation Grant Information and Application.pdf \(394 KB\)](#)

Subject

7.11 Ratification Bid for Produce, Bread Products, Pizza and Delivery

Meeting

Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category

7. Action Items

Access

Public

Type

Action

Recommended Action

Ratify the award of the bid for Student Nutrition Services Supplies and authorize the Superintendent or designee to execute all necessary documents.

Goals

Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

At the meeting of May 11, 2020, the Board of Education authorized staff to seek bids and award contract for produce, bread products, and pizza and delivery. The Board of Education further authorized the Superintendent or designee to advertise, review, award, and execute all documents to the lowest responsive bidder. The bid process is now complete, and the contracts have been awarded to the lowest responsive bidder.

POLICY/ISSUE:

Board Policy 3313 – [Bids & Quotations](#)

FISCAL IMPACT:

Student Nutrition Services Funds

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Cindy Di Paola, Director – Operations

File Attachments
[Ratification - Bid Summary.pdf \(48 KB\)](#)

Subject

7.12 RFP #7-19-20- Retrofit HVAC Units at Five (5) Sites

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Award RFP #7-19-20 to South Bay Heating & Air Conditioning in the amount of \$156,600.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 4: All school facilities will be clean, orderly, well maintained, and modern

BACKGROUND INFORMATION:

A Request for Proposals (RFP #7-19-20) for HVAC retrofitting was opened to bid and advertised in newspapers on March 5th and March 12th of 2020. On June 1, 2020, a mandatory bidders' walk was held, attended by District staff, and represented by WLC Architecture. Bid packages were due on June 15, 2020, which were opened and evaluated on June 17, 2020, by representatives from WLC Architecture, District staff from the Departments of Maintenance and Operations, Purchasing and Facilities. South Bay Heating & Air Conditioning, Inc. was the most responsive bidder and is recommended to be awarded the work described.

POLICY/ISSUE:

Board Policy 3313 – Bids and Quotations

FISCAL IMPACT:

\$156,600 from Measure I Bond Funds to be refunded by the Port of Long Beach Grant upon grant reimbursement.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Scott Law, Director – Facilities and Project Development

File Attachments
[RFP #7-19-20 Retrofit HVAC Units at Five \(5\) Sites.pdf \(68 KB\)](#)

Subject 7.13 Resolution 20-04, Inter-fund Cash Transfers

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Resolution 20-04, Adopt the annual Interfund Cash Transfers

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

The Los Angeles County Office of Education (LACOE) requires annual Board approval to transfer funds between categories.

During the normal course of business operation, there are certain routine inter-fund accounting activities that take place and necessitate the need of a cash transfer. It is recommended that the Board delegate the authority to process routine inter-fund cash transfers. The amount of any single inter-fund cash transfer shall not exceed \$5,000,000. Transfers will only occur if necessary in order to maintain adequate cash and fiscal solvency.

POLICY/ISSUE:

Board Policy 3140 – Transfer of Funds between Categories

FISCAL IMPACT:

As shown above

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
 Patricia Tu, Director – Fiscal Services

File Attachments
[Resolution 20-04 Interfund Cash Transfers.pdf \(42 KB\)](#)

Subject	7.14 Resolution 20-05, Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Resolution 20-05, Adopt the annual Temporary Transfers from the School Pools Fund maintained by the Los Angeles County Treasurer.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

The annual temporary borrowing of cash from the Treasurer in the event of cash deficiencies is available through the last Monday of April, per Article XVI, Section 6, of the California Constitution. The Treasurer cannot loan districts money after the aforementioned Monday, and districts must be cash self-sufficient from that point on until the end of the year.

POLICY/ISSUE:

Article XVI, Section 6, of the California Constitution

FISCAL IMPACT:

Up to \$10,000,000, as needed.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
 Patricia Tu, Director – Fiscal Services

File Attachments
[Resolution 20-05 Temporary Transfer.pdf \(54 KB\)](#)

Subject	7.15 Resolution 20-06, Temporary Interfund Borrowing
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Resolution 20-06, Adopt the annual Temporary Interfund Borrowing between any of the District's operating funds as needed, during the 2020-21 fiscal year.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

The annual temporary interfund borrowing of cash is permitted by Education Code Section 42603 for K-12 districts. The District's Governing Board's annual approval is required. The Governing Board may direct that up to 75% of monies held in any fund may be temporarily transferred to another fund of the District for payment of obligations. This request does not specify a dollar amount and will be determined by need and cash available in other funds.

This request is submitted proactively for approval to authorize the transfer of these funds between any of the District's operating funds for the 2020-2021 fiscal year, should it be needed.

POLICY/ISSUE:

Education Code Section 42603 – Transfer of Special or Restricted Fund Moneys
 Board Policy 3140 – Transfer of Funds Between Categories

FISCAL IMPACT:

Up to 75% of available cash in each operating fund, as needed.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
 Patricia Tu, Director – Fiscal Services

File Attachments Resolution 20-06 Temporary Interfund Borrowing.pdf (46 KB)
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Subject	7.16 Resolution 20-07, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action

Recommended Action Resolution 20-07, Adopt the annual authorizing of the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

Education Code Section 42600 specifies that all routine budget revisions, adjustments, and transfers shall be approved annually at official meetings of the District's Board of Education prior to submitting them to the County Superintendent of Schools for approval.

Notwithstanding the traditional processing of revisions, Education Code 42600 allows the Governing Board of a district, by written resolution, to take action permitting the administrative staff to directly process certain budget adjustments and transfers and submit them to the Los Angeles County Office of Education (LACOE) prior to ratification by the Governing Board.

POLICY/ISSUE:

Education Code Section 42600 – District Budget Limitation on Expenditure
Board Policy 3100 – Budget

FISCAL IMPACT:

As indicated in the budget adjustments, revisions and transfers.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Patricia Tu, Director – Fiscal Services

File Attachments
[Resolution 20-07 Annual Delegation of Admin Authority.pdf \(49 KB\)](#)

Subject 7.17 Resolution 20-08, Establishing Fund 08.0 - Student Activity Special Revenue Fund

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 7. Action Items

Access Public

Type Action

Recommended Action Adopt Resolution 20-08, establishing Fund 08.0 – Student Activity Special Revenue Fund.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

With the passage of Governmental Accounting Standards Board (GASB) 84, the District requests the establishment of a separate special revenue fund to record student body financial activity. This new fund will consist of an income statement (revenues and expenditures) as well as a balance sheet (assets and liabilities). By establishing a separate special revenue fund, the District will be in compliance with GASB 84. Additionally, the District will be able to report student activity funds in the same manner as district funds to the California Department of Education. This new fund will be incorporated into PUSD's government-wide audited financial statements.

POLICY/ISSUE:

Education Code Section 48930 – [Student Organizations](#)
 Governmental Accounting Standards Board (GASB) 84 – [Fiduciary Activities](#)

FISCAL IMPACT:

None

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
 Patricia Tu, Director – Fiscal Services

File Attachments
[Resolution 20-08 Establish Fund 08.pdf \(44 KB\)](#)

Subject	7.18 Public Hearing – Resolution 20-11 Authorizing the Districts request of the State Board of Education to waive the Statutory Bonding Limit
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Conduct a public hearing prior to adoption of Resolution 20-11 Authorizing the Districts request of the State Board of Education to waive the Statutory Bonding Limit.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

Resolution 20-11 (“Waiver Request Resolution”) requests the State Board of Education to waive the District’s bonding limit. Upon the Board’s adoption of the Waiver Request Resolution, the District’s School Funding Team will complete the activities needed to complete the waiver process. The timeline needed to complete the waiver process is four to six months. Once completed, the District will then be positioned to issue additional Bonds under its 2016 Bond Authorization.

POLICY/ISSUE:

Education Code 33050 – [Waiver Authority](#)
 Education Code 15270 – [Strict Accountability in Local School Construction Bonds Act of 2000](#)
 Board Policy 7215 – [General Obligation Bonds](#)

FISCAL IMPACT:

None

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services

Subject **7.19 Resolution 20-11, Authorizing the District request of the State Board of Education to waive the Statutory Bonding Limit**

Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Action Items
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-11 Authorizing the Districts request of the State Board of Education to waive the Statutory Bonding Limit.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

BACKGROUND INFORMATION:

Measure I represents the District's third bond authorization that was approved by the community in 2016. Measure I approved the District issuing up to \$106 million principal amount ("Measure I Bond Authorization") of general obligation bonds ("Bonds") under the Proposition 39 parameters for funding the authorized school facility projects ("School Projects"). Please note that almost all school districts with multiple bond authorizations have needed a bond limit waiver from the California Department of Education ("CDE") to complete the issuance of all of their approved bond authorizations. A public notice was published in the Press-Telegram on July 3, 2020 and was posted at the following District location: District Office.

POLICY/ISSUE:

Education Code 33050 – [Waiver Authority](#)

Education Code 15270 – [Strict Accountability in Local School Construction Bonds Act of 2000](#)

Board Policy 7215 – [General Obligation Bonds](#)

FISCAL IMPACT:

None

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services

<p>File Attachments Resolution 20-11 Waiver Request of Bond Limit.pdf (178 KB)</p>

8. Information Items

Subject	8.1 Williams Settlement Quarterly Uniform Complaint Summary
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Information Items
Access	Public

Type	Information
Goals	<p>Focus Area 2: High Quality Teaching and Learning - Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous</p> <p>Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices</p> <p>Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 4: All school facilities will be clean, orderly, well maintained, and modern</p>

BACKGROUND INFORMATION:

Submitted for the Board’s information is the required Williams Settlement Quarterly Uniform Complaint Summary for the fourth quarter April 1 – June 30, 2020.

FISCAL IMPACT:

None

PREPARED BY:

Jim Monico, Interim Director–Student Services

<p>File Attachments 7.13.20 Williams Quarterly Uniform Complaint Summary.pdf (624 KB)</p>
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9. Announcements

Subject	9.1 Next Regular Meeting Monday, August 10, 2020, 6:00 p.m
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	9. Announcements
Access	Public
Type	Information

Subject	9.2 Employee Comment Per Government Code 54957
Meeting	Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	9. Announcements
Access	Public
Type	Discussion

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

10. Closed Session

Subject	10.1 Conference with Labor Negotiator per Govt. Code 54957.6
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Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 10. Closed Session

Access Public

Type

District Negotiator: Myrna Morales

- TAP

- CSEA

Subject 10.2 Conference with Legal Counsel - Anticipated Litigation per Govt. Code 54956.9 (b)

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 10. Closed Session

Access Public

Type

1 Case

Subject 10.3 Public Employee Appointment per Govt. Code Section 54957

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 10. Closed Session

Access Public

Type

- Program Administrator

Subject 10.4 Public Employee Discipline/Dismissal/Release per Govt. Code Section 54957.6

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 10. Closed Session

Access Public

Type

11. Open Session

Subject 11.1 Time:_____

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 11. Open Session

Access Public

Type

12. Adjournment

Subject **12.1 Time:** _____

Meeting Jul 13, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 12. Adjournment

Access Public

Type